



Automated System Emails: Balance Reminders


FSA and Dependent Care FSA

The following fields will be pulled in to your employee's emails based on each client's plan design.

Field key

- **[[member_fname]]** – Member's First Name from Benefitsolver
- **[[Accounts.1.inCurend]]** – Last date to spend FSA funds
- **[[Accounts.1.availablebalance]]** – Available balance in account as of send date
- **[[Accounts.1.effDate - Accounts.1.inCurend]]** - Plan year effective date (beginning) – Last date to spend FSA funds
- **[[Accounts.1.runoutdate]]** – Last day to submit claims for reimbursement

Healthcare FSA:
*No grace period or
carryover*



Dear [[member_fname]],

You are receiving this message on behalf of your company benefits program.

Thank you for being part of our MyChoice® Accounts Healthcare Flexible Spending Account (FSA). Hopefully, you've found it a valuable tool for setting aside your pre-tax funds and you have it to cover your out-of-pocket healthcare expenses this year.

This is a reminder that you must spend down your balance by **[[Accounts.1.inCurend]]** at midnight, or forfeit these pre-tax dollars.

Currently, your HCFSAs balance is [[Accounts.1.availablebalance]].

Don't worry! You still have time to use HCFSAs funds. Using your MyChoice Accounts debit card is the easiest way to pay.

Ways to spend down your HCFSAs:

- **Spend.** HCFSAs dollars can be used to cover [eligible medical services and items](#). Do you need prescription glasses or contacts, a dental procedure, or cleaning before the end of the year? Use your MyChoice Accounts debit card to pay for these expenses.
- **Stock up.** We've partnered with the FSA store to make stocking up on essentials, such as over-the-counter treatments and feminine care products, easy for you. Visit the FSA [Store](#) to check out hundreds of other eligible items. Purchases must be made by **[[Accounts.1.inCurend]]**.
- **Submit claims.** If you have paid out-of-pocket between **[[Accounts.1.effDate - Accounts.1.inCurend]]** for any eligible items or services, you can submit your receipts for reimbursement. Claims must be submitted no later than **[[Accounts.1.runoutdate]]**. Your deadline is also displayed on your account dashboard via the link below.

Thank you again for being a MyChoice Accounts member.

[Go To MyChoice Accounts](#)

Every FSA has a deadline
When is yours? You'll need to spend your FSA dollars before they expire

[Shop FSA Store](#)

Contact your administrator or HR department with questions about your FSA.

\$5 OFF
Use code **DEADLINE24**

*One use per customer. Offer exp. 12/31/2024.

Healthcare FSA:
Carryover

mychoice[™]
Accounts



Dear [[member_fname]],

You are receiving this message on behalf of your company benefits program.

Thank you for being part of our MyChoice[®] Accounts Healthcare Flexible Spending Account (FSA). Hopefully, you've found it a valuable tool for setting aside your pre-tax funds and you have used it to cover your out-of-pocket healthcare expenses this year.

This is a reminder that you have a carryover balance and you must spend down to that amount or below by December 31. Your carryover amount is displayed on your MyChoice Accounts FSA account page. If not spent, funds over this amount will be forfeited.

Currently, your HCFSAs balance is [[Accounts.1.availablebalance]].

Don't worry! You still have time to use HCFSAs funds. Using your MyChoice Accounts debit card is the easiest way to pay.

Ways to spend down your HCFSAs:

- **Spend.** HCFSAs dollars can be used to cover [eligible medical services and items](#). Do you need prescription glasses or contacts, a dental procedure, or cleaning before the end of the year? Use your MyChoice Accounts debit card to pay for these expenses.
- **Stock up.** We've partnered with the FSA store to make stocking up on essentials, such as over-the-counter treatments and feminine care products, easy for you. Visit the FSA [Store](#) to check out hundreds of other eligible items. Purchases must be made by **[[Accounts.1.inCurend]]**.
- **Submit claims.** If you have paid out-of-pocket between **[[Accounts.1.effDate - Accounts.1.inCurend]]** for any eligible items or services, you can submit your receipts for reimbursement. Claims must be submitted no later than **[[Accounts.1.runoutdate]]**. Your deadline is also displayed on your account dashboard via the link below.

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Healthcare FSA:
Grace Period

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Accounts



Dear `[[member_fname]]`,

You are receiving this message on behalf of your company benefits program.

Thank you for being part of our MyChoice[®] Accounts Healthcare Flexible Spending Account (FSA). Hopefully, you've found it a valuable tool for setting aside your pre-tax funds and you have it to cover your out-of-pocket healthcare expenses this year.

This is a reminder that you must spend down your balance by **`[[Accounts.1.inCurend]]`** at midnight, or forfeit these pre-tax dollars.

Currently, your HCFSA balance is `[[Accounts.1.availablebalance]]`.

Don't worry! You still have time to use HCFSA funds. Using your MyChoice Accounts debit card is the easiest way to pay.

Ways to spend down your HCFSA:

- **Spend.** HCFSA dollars can be used to cover [eligible medical services and items](#). Do you need prescription glasses or contacts, a dental procedure, or cleaning before the end of the year? Use your MyChoice Accounts debit card to pay for these expenses.
- **Stock up.** We've partnered with the FSA store to make stocking up on essentials, such as over-the-counter treatments and feminine care products, easy for you. Visit the FSA [Store](#) to check out hundreds of other eligible items. Purchases must be made by **`[[Accounts.1.inCurend]]`**.
- **Submit claims.** If you have paid out-of-pocket between **`[[Accounts.1.effDate - Accounts.1.inCurend]]`** for any eligible items or services, you can submit your receipts for reimbursement. Claims must be submitted no later than **`[[Accounts.1.runoutdate]]`**. Your deadline is also displayed on your account dashboard via the link below.

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\$5 OFF

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Dependent Care FSA

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Accounts



Dear [[member_fname]],

You are receiving this message on behalf of your company benefits program.

Thank you for being part of our MyChoice[®] Accounts Dependent Care Flexible Spending Account (DCFSA) this year. Hopefully, you've found it a valuable tool for setting aside your pre-tax funds and you have used it to cover your dependent care needs this year.

This is a reminder that you must spend down your balance by **[[Accounts.1.inCurend]]** at midnight, or forfeit these pre-tax dollars.

Currently, your DCFSA balance is [[Accounts.1.availablebalance]].

Don't worry! You still have time to use DCFSA funds.

Ways to spend down your DCFSA:

- **Spend.** DCFSA dollars can be used towards eligible dependent care expenses, such as licensed day care providers, day camps (summer and holiday), late fees, and private sitters to name a few. Review a full list of [eligible and ineligible expenses](#).
- **Submit claims.** If you have paid out-of-pocket between **[[Accounts.1.effDate - Accounts.1.inCurend]]** for any of the above services, you can submit your receipts for reimbursement. Claims must be submitted no later than **[[Accounts.1.runoutdate]]**. Your deadline is also displayed on your account dashboard via the link below.

Thank you again for being a MyChoice Accounts member.

[Go to MyChoice Accounts](#)